

## Temporary Employment Opportunity

### KinderKids Instructors (3 floating positions available)

City of Tempe / Community Services Department / Escalante Community Center

**Opening Date:** July 1, 2020

**Closing Date:** *Until needs are met.*

**Hourly Wage:** \$12/hour

**Work Schedule:** 1:30pm-6:30pm, Monday-Thursday and/or  
11:30am-6:30pm Friday's

**This is a temporary, non-benefitted position.**

#### Experience & Training:

- Requires one year of elementary education or early childhood education experience, college coursework, and/or working knowledge of classroom instruction with Kindergarten age students in a classroom setting.

#### Licenses/Certifications:

- First aid and CPR certification (required or ability to obtain after hired)

#### Essential Job Functions:

- Develop a 20-week curriculum and implementation of curriculum for each class, each semester.
- Meet Thew Kindergarten students at designated area and walk to Escalante Center, daily.
- Distribute daily snack and milk/water/juice, while maintaining all proper food handling procedures.
- Supervise class participants as well as interns/volunteers; ensuring class is safely conducted.
- Reinforce teaching environment for student's levels and abilities; assisting w/homework, when asked.
- Maintain set-up and clean-up of facility and supplies.
- Communicate with supervisors and parents, daily, and track student behavior/attendance;
- Attend orientation, training and meetings, as needed.

#### Applicant Requirement:

Requires successful completion of selection process, completion of background investigation and verification of identity/work authorization. Employment application must be completed in its entirety. Purchase of Escalante staff shirt required.

<b>Submit Application to:</b>	<b>For questions, please contact:</b>
City of Tempe	Dolores Johnson,
Escalante Community Center	Senior Social Services Coordinator
Attn. Dolores Johnson	Phone: (480) 350-5814
2150 E. Orange Street	Fax: (480) 350-5815
Tempe, Arizona 85281	Email: <a href="mailto:dolores_johnson@tempe.gov">dolores_johnson@tempe.gov</a>